



## The New Brunswick Teachers' Association invites applications for EDUCATION STAFF in PROFESSIONAL LEARNING SERVICES

*The New Brunswick Teachers' Association is the anglophone professional association and is the respected collective voice of its members. The New Brunswick Teachers' Association is a professional organization of approx. 6,500 teachers. The Association maintains a central office in Fredericton.*

**Responsibilities:** Education Staff (formerly Staff Officer) provide advice, assistance, and support to individual teachers, school staffs and local branches; represent the teaching profession in numerous forums; and participate in policy and program development. The successful candidate must be able to demonstrate a commitment to excellence & professionalism, and be motivated to meet the needs of teachers and students. This staff officer will be responsible for Branch liaison and may be assigned responsibility for a variety of tasks related to teacher issues, including ethics, curriculum, assessment, professional learning, education support services and other duties as assigned. These highly challenging positions with the Association carry much responsibility within the education community and require substantial travel and time beyond normal working hours, often on evenings and weekends.

**Qualifications:** The successful candidate will:

- possess a Bachelor of Education degree and a minimum five (5) years teaching experience;
- have a demonstrable record of leadership, teamwork and lifelong learning;
- possess the energy and resourcefulness to meet the demands of the position with a minimum of supervision and direction;
- demonstrate excellence in communication, building relationships, problem-solving and dealing directly with sensitive situations;
- possess superior oral, written, and presentation skills and the ability to work collaboratively to meet deadlines;
- be knowledgeable about practices and procedures in districts, EECD and NBTA/NBTF; and
- understand the role and responsibilities of public school leadership and administration.

**THIS IS A PERMANENT, FULL-TIME POSITION, BASED IN FREDERICTON**  
**Duties will commence August 26, 2024.**

### Salary

Negotiable within a scale based upon the Teachers' Collective Agreement within the NBTA Education Staff Agreement, available on request.

### Benefits

Annual Vacation of five (5) weeks, plus Pension, Sick Leave, Group Insurance and other benefits.

### Applications

Will be received up to and including **Friday, July 26, 2024 at 12:00 noon.**

Please include a letter of application, complete resumé of professional qualifications and experience, transcripts, and the name and contact information (email & phone) of at least three references, at least one of whom must have supervised the applicant within the three-year period immediately prior to the application. **References may be checked prior to short-listing candidates.**

**PREFERENCE WILL BE GIVEN TO SUITABLE CANDIDATES WHO ARE NBTA MEMBERS.**

Applications (with subject line: **PLS Application**) must be submitted electronically to: **Ardith Shirley, Executive Director** ([ardith.shirley@nbta.ca](mailto:ardith.shirley@nbta.ca))

